



Dear Representative,

Service Member & Family Care (SMFC) and the SC Works Trident would like to invite you to participate in a **Berkeley County Career & Resource Fair** on Tuesday, March 31st, 2020 at Moncks Corner National Guard Armory, 320 Airport Drive, Moncks Corner.

We will have **two sessions**:

**Session I: 10am till 12pm for high school seniors (soon to be graduates)**

**12pm till 1pm – lunch for vendors**

**Session II: - 1pm till 3pm for the general public**

Attached is an **Employer & Resource Vendor Participation Form**. If interested, please complete and email to Stanley Cox at **StanleyCoxOPE@gmail.com** as soon as possible. For **employers** to attend the event, you **“MUST”** be hiring.

Part of the process for this event is that all employers must be registered in our state database. There is no fee to register and the positions you are hoping to fill will be posted on their website. If not registered, please email SC Works at [scworkstrident@dew.sc.gov](mailto:scworkstrident@dew.sc.gov).

**There is no cost to reserve a table for this event.** Lunch will be provided between the sessions.

**We only have room for 40 vendors so get your registration form in as soon as possible!!**

**Registration forms must be received by close of business; Friday, March 20, 2020 to participate.**

Thank you in advance for your time and consideration. We look forward to hearing from you soon.

Sincerely,

Stanley Cox  
Employment Advisor  
Operation Palmetto Employment  
843-607-6698  
[stanleycoxope@gmail.com](mailto:stanleycoxope@gmail.com)

## SC Works and Service Member & Family Care (SMFC) Berkeley County Career & Resource Fair Employer & Resource Vendor Participation Form

**When:** Date: Tuesday, March 31, 2020  
 Employer Set Up: 8:30am – 9:45am  
 Job Fair: 10:00am – 12:00pm (**High School Seniors**)  
 Lunch: 12pm – 1pm  
 Job Fair: 1pm – 3pm (**General Public**)

**Where:** Moncks Corner National Guard Armory, 320 Airport Drive, Moncks Corner

Name of Company: \_\_\_\_\_

Company's Career Website: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Representative(s) Attending:

Name	Title	Phone Number	Email Address

**Additional Information:** Please list job(s) and number of positions hiring for:

Positions Available	Skills Looking for	# of Positions

Please mark if your company is already registered in the SC Works Online System ([www.scworks.org](http://www.scworks.org)).

If not registered in the SC Works Online System, Please log onto [www.scworks.org](http://www.scworks.org). You will be able to create an account in SC Works. Please write down the username and password and keep it in a safe place. A site manager will contact you within 72 hours at the email address provided to complete the registration process. You will receive several emails, the first is an automatic welcome, the second will verify your email address, and the third will request the employer federal identification number.

**Please email completed registration form by Friday, March 20, 2020 to [stanleycoxope@gmail.com](mailto:stanleycoxope@gmail.com)**

# BERKELEY COUNTY JOB FAIR AND RESOURCE EXPO

EMPLOYMENT OPPORTUNITIES IN:

-  CONSTRUCTION
-  HEALTH CARE
-  MANUFACTURING
-  HOSPITALITY
-  INFORMATION TECHNOLOGY
-  STEM
-  LAW ENFORCEMENT  
AND MORE!


FOR HIGH SCHOOL SENIORS

March 31, 2020

10 AM - 12 NOON || FREE  
NATIONAL GUARD ARMORY  
320 AIRPORT DRIVE MONCK'S CORNER, SC

## WHAT'S YOUR CAREER PATH AFTER HIGH SCHOOL?

Discover employment opportunities with local employers and Berkeley County industries. Be prepared to interview. Please come dressed for success and bring an updated resume.

 FOR MORE INFORMATION,  
CONTACT YOUR SCHOOL  
COUNSELOR OR ACADEMY  
COACH.



This event is presented in partnership with



# BERKELEY COUNTY JOB FAIR AND RESOURCE EXPO

## EMPLOYMENT OPPORTUNITIES IN:

-  CONSTRUCTION
-  HEALTH CARE
-  MANUFACTURING
-  HOSPITALITY
-  INFORMATION TECHNOLOGY
-  BANKING
-  LAW ENFORCEMENT
-  CLERICAL  
AND MORE!

**March 31, 2020**

**1PM TO 3PM || FREE**  
**NATIONAL GUARD ARMORY**  
320 AIRPORT DRIVE MONCKS CORNER, SC

## FIND YOUR NEXT CAREER!

This event is free and open to the public. Come discover employment opportunities with local employers and Berkeley County industries. Be prepared to interview. Please come dressed for success and bring an updated resume.

 **FOR MORE INFORMATION:**  
visit [scworkstrident.org](http://scworkstrident.org) or  
[berkeleymeansbusiness.com](http://berkeleymeansbusiness.com).



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